

# MAY

DISTANCE LEARNING

MAY  
**12** 3HRS  
MANAGING HR  
CHALLENGES

MAY  
**19** 3HRS  
BASIC LABOUR  
RELATIONS - LRA &  
BCEA

MAY  
**26** 3HRS  
GUIDE TO  
RETRENCHMENTS



# JUNE

DISTANCE LEARNING

JUNE  
**02** 3HRS  
INVESTIGATING  
& CHARGING IN  
DISCIPLINARY  
HEARINGS

JUNE  
**09** 3HRS  
CROSS EXAMINATION  
SKILLS

JUNE  
**20** 3HRS  
INCAPACITY, POOR  
PERFORMANCE &  
ILL-HEALTH



# JULY

DISTANCE LEARNING

laboursmart 

JULY  
**07** 3HRS  
GUIDE TO  
EMPLOYMENT  
EQUITY

JULY  
**28** 3HRS  
PROTECTION  
OF PERSONAL  
INFORMATION ACT  
(POPIA)

JULY  
**14** 3HRS  
MANAGING  
DAY TO DAY HR

JULY  
**21** 6HRS  
INITIATING  
& CHAIRING  
DISCIPLINARY  
HEARINGS



# AUGUST

DISTANCE LEARNING

laboursmart 

AUGUST  
**04** 3HRS  
CROSS EXAMINATION  
SKILLS

AUGUST  
**25+26** 9HRS  
CONDUCTING  
CONCILIATIONS &  
ARBITRATIONS IN THE  
CCMA

AUGUST  
**11** 3HRS  
BASIC LABOUR  
RELATIONS

AUGUST  
**18** 3HRS  
INCAPACITY, POOR  
PERFORMANCE & ILL-  
HEALTH

